



APPLICATION FOR EMPLOYMENT

We are an equal opportunity/affirmative action employer dedicated to a policy of compliance with all federal, state, and local laws regarding nondiscrimination in employment. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process.

POSITION APPLYING FOR: _____

PLEASE PRINT LEGIBLY TO ENSURE THAT WE CAN CONTACT YOU

PERSONAL INFORMATION		
Full Name		
Street Address		Email
City	State	Zip
Phone No.	How long at current address?	
Date Available to Start:	Shift availability - circle all that apply: 1 st 2 nd 3 rd	
Other Names Used		

PRIOR MAILING ADDRESSES FOR THE LAST 5 YEARS						
Street Address	City	State	Zip	County	From Mo/Yr	To Mo/Yr

EDUCATION						
	Name of School	Location	Major	Years Completed	Did you graduate?	GPA
High School						
College						
Grad School						
Trade/Business						
Other						

OTHER LICENSES/CERTIFICATIONS

Type of License	License or Cert #	State of Issue	Expiration Date

Other special skills or experience (computer proficiency, special training, languages spoken, etc):

EMPLOYMENT HISTORY

Please list beginning with present or most recent employer.

May we contact your current employer? YES NO

DATES	Employer		
From	Location		
	Position	Phone	
To	Supervisor	Reason for Leaving	
	Describe Duties:		

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From	Location		
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	Describe Duties:		

How did you hear about Manzana Products?

Have you previously applied to work at Manzana Products? YES NO

Employment References

Name: _____ **Phone Number:** _____

Name: _____ **Phone Number:** _____

Are you eligible to work in the United States? YES NO

If you are to be hired by the Manzana Products, the Immigration Reform and Control Act of 1986 requires you, on INS Form I-9, "Employment Eligibility Verification", to attest to your identity and employment eligibility and to present to us for our examination certain documents evidencing your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements. We will notify you when to present such documents in the event you are hired by us.

APPLICANT'S CERTIFICATION OF AGREEMENT

(This application is not complete until the following information has been read and signed.)

I certify that all the statements contained in this application are true and correct. I understand that any false statements, omissions or misrepresentations will constitute sufficient cause and reason for refusal of employment or termination of employment.

I understand that all offers of employment from Manzana Products Co., Inc. are contingent upon passing pre-employment background and drug screenings. I also understand that a job offer will be automatically withdrawn in the event that I refuse to submit to background and/or testing, if the test reveals a confirmed positive result for current illegal drug use or if, in the opinion of the testing laboratory, the testing sample has been tampered with, substituted with, or altered in any way.

I understand, acknowledge and agree that if employed by Manzana Products, except as it applies to the Collective Bargaining Agreement, my employment will be at will and without fixed term, and that either of us may terminate the employment at any time with or without prior notice and with or without cause. I also understand that this at will employment may not be changed, altered, or amended, except in writing, signed by a duly authorized official of the Company, expressly and specifically so providing.

If employed, I agree to abide by all rules, regulations and policies of the Company as may be in effect from time to time.

Applicant's Signature

Date